
Macleans College - POLICIES & DIRECTIVES

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Cambridge International Examinations (CIE)

Policy on Resits/Examination Entries

RATIONALE:

Cambridge International Examinations (CIE) allows students to resit examinations, Macleans College offers resit opportunities to improve component marks for students sitting an A Level examination.

PRACTICES:

- 1 Resits for the International General Certificate of Secondary Examinations (IGCSE) are not permitted.
- 2 A student will be permitted to resit a syllabus **once only** (if you resit in June you cannot sit again in November).
- 3 Students are permitted to resit a maximum of two AS subjects.

The following resit conditions are required to be met:

- a. Student is studying the subject either at AS or A Level
 - b. Application forms to be submitted to the Academic Registrar with Academic Results attached within the given guidelines
 - c. It is the student's responsibility to check their Statement of Entry
 - d. Approval for all applications will be made by the *Deputy Principal in charge of Curriculum* (in some cases the Deputy Principal will want to discuss the application with the student).
 - e. All fees must be paid by the due deadlines. Fees are set annually due to exchange rate fluctuations and CIE price increases.
4. Students applying for a resit will be charged a single Administration Fee in addition to the CIE Subject fees.