
Macleans College - POLICIES & DIRECTIVES

SECTION NO: **600**

POLICY NO: **608**

ISSUE DATE: 15/03/07

TITLE: **STUDENT GUIDANCE AND
SUPPORT SYSTEMS**

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Secondary Tertiary Alignment Resource (STAR) Funding and in particular the Year 12/13 Vocational Pathway

RATIONALE:

To make the best use of the allocated STAR (Secondary Tertiary Alignment Resource) funding to enable students to take part in non-conventional subject courses to broaden and enhance the education offered by Macleans College.

OBJECTIVES:

- 1 To select courses following consultation with staff and students which provide a vocational focus not available in the school programme.
- 2 To work with a consortium of other schools to allow student participation in a wider variety of courses offered.
- 3 To use reliable providers which offer good quality courses.
- 4 To ensure that all courses selected are accredited by New Zealand Qualifications Authority (NZQA) and students work towards achieving credits for unit standards on the NZQA framework.
- 5 To keep detailed records of the cost of courses, so maintaining accountability for Equivalent Full Time Students (EFTS) used each year.

PROCEDURES:

- 1 In August of the preceding year the STAR co-ordinator and committee select courses required for the following year according to roll numbers, current course experience and teacher requests.
- 2 In February, students indicate course interest and the STAR co-ordinator books course dates.

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- 3 Students are selected from Year 10, 11, 12 and 13 students following consultation with the careers counsellor and teachers.
- 4 The names of students selected are posted for staff who can veto the selection of a student if significant course work has not been completed.
- 5 Students are advised to inform their teachers. Any test or assessment takes precedence over attendance at a STAR course and assessment work due when a STAR course is in progress must be handed in on time at school.
- 6 Administrative tasks are completed and students prepared for courses as the year proceeds.
- 7 Evaluations are carried out by students and teachers and returned to STAR co-ordinator.
- 8 The STAR co-ordinator keeps records of all costs and statistics.