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# Macleans College - POLICIES & DIRECTIVES

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SECTION NO: **1300**

POLICY NO: **1311**

ISSUE DATE: 01/11/13

TITLE: **Extra-Curricular Policies**

ISSUE NO: 1

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## **Payment of expenses incurred for any curriculum or extra-curricular service provided by Macleans College**

### **RATIONALE:**

Macleans College wishes to maintain and enhance the long-standing tradition of offering a wide array of experiences outside the classroom to students because it affirms a core goal of the school to produce 'well rounded' students.

Out of class activities as illustrated below, though heavily subsidised by the school still come at a cost to students and it is only fair and equitable that the payment of these fees are shared by all involved.

The Board of Trustees have resolved that all debt incurred by students involved with these activities will be recovered.

### **PURPOSES:**

#### TRIPS – FUNCTIONS – ACTIVITIES

eg Tournaments, Ball, Graduation Dinner, overseas tours, music nationals

- 1 No student will be able to attend any activity/function or go on any trip organised under the auspices of Macleans College where fees are required unless payment has been made in full or there has been a time-payment arrangement, with at least 50% payment deposited before departure, entered into with the school prior to the function, activity or trip taking place.
  
- 2 Every endeavour will be made by the school to provide plenty of prior notice of functions, activities and trips that are to take place for parents and students to plan, fundraise and budget so students can attend.

By application and negotiation the school will help families who require assistance because of financial hardship so that students can attend these functions, activities and trips. The Accounts Department must be contacted before any arrangements are finalised.

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## EXTRA-CURRICULAR ACTIVITIES

eg Sports, Music, Intercultural, Drama, Stage Challenge

- 3 Fees are charged for a number of extra-curricular activities offered by the school. These are reviewed annually and a schedule is published for parents and students, and publicised on the school website.

Payment of these fees is dependent on the time of the year that the activity takes place; for example winter and summer season sports, limited time activities such as Stage Challenge and all-year activities like many of the musical groups.

- 4 Some flexibility due to selection and organisation is possible in the timing of actual payment of the fees that are charged but students and parents will only be provided, after the initial letter asking for payment, with two other letters from the school requesting payment of the fee(s) before the debt is placed under the auspices of a school-appointed debt collection agency for recovery.

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**Extra-Curricular Activity Fees and rebates on these fees  
for parents who have paid the annual school donation**

The Macleans College Board of Trustees believe that in the interest of fairness and equity for those parents who have paid the annual school donation, a rebate should be available on the fees charged by the school for extra-curricular activities listed below. This is in recognition of their valued support of both curricular and extra-curricular activities at Macleans College.

Activity	Fee charged (\$NZ) for each extra-curricular activity	Rebated fee charge (\$NZ) for parents who have paid the annual school donation.
<b>School Ball</b> - Year 12-13 students only - <u>OPTIONAL</u>	150.00	100.00 (indicative price)
<b>Magazine</b> - Years 9-13 - <u>OPTIONAL</u>	50.00	No charge
<b>Graduation Dinner</b> - Year 13 only - <u>OPTIONAL</u>	120.00	70.00 (indicative price)
<b>Sport</b>	40.00 per activity* 120.00 maximum for 3 activities or more*	20.00 per activity* 60.00 maximum for 3 activities or more*
<b>Music*</b> Stage Band Senior Concert Band Symphonic Band Training Band Senior Orchestra (M.S.O.) Sinfonetta Chamber Orchestra Ensemble Macleans College Choir Barbershop (inc. quartets) Musical	40.00 per activity* 80.00 maximum for 2 activities or more*	20.00 per activity* 40.00 maximum for 2 activities or more*
<b>Dance</b> Stage Challenge	100.00*	60.00*
* Travel, meals, accommodation Sport / Music / Dance	* Other charges eg hockey turf fees, transport and accommodation for participation at some local, and all national and overseas tournaments, festivals and competitions are extra to the above (see below for indicative costs)..	
<b>Tournaments / Festivals</b> • National • Overseas	500.00 Cost at time + \$495.00	300.00 Cost at time
<b>Camps –</b> Year 9 and Year 12 Camp Leaders	\$270.00 – Year 9 / \$160 – Year 12	\$220.00 - Year 9 / \$110.00 - Year 12
<b>When the school donation (which is tax deductible) is paid in full at any time within the current calendar year all extra-curricular fees that have been paid during the year will be rebated to match the fees charged to parents who pay the school donation.</b>		

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