
Macleans College - POLICIES & DIRECTIVES

SECTION NO: 1100	POLICY NO: 1114	ISSUE DATE: 12/04/16
TITLE: SAFE SCHOOL POLICIES		ISSUE NO: 2
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Vehicle Use & Safety

RATIONALE:

The Macleans College Board of Trustees recognises its obligation to provide safe control of vehicles used to move college staff and students to sports and other events. The Board of Trustees also wishes to put in place rules governing the range of uses that school vehicles can be put to, and general conditions of use. The Board of Trustees also addresses the transport of students by parents, community members and other students.

- a) Use of school vehicles:

SAFETY:

There is always some risk in moving people on the roads. This policy, however, aims at minimising the risks involved on school trips:

Management must ensure that adequate checks are carried out on a daily or otherwise scheduled basis to ensure approved purposes vehicles fitness for use. The vehicle must be checked daily to assess any damage. Vehicles must be driven by an adult staff member, with a suitable license, or another authorised adult. Vehicles must always be driven with prudence and the recognition that several lives are entrusted to the drivers' responsibility. Vehicles may not be driven when loaded with more passengers than seats properly provide for.

ACCEPTABLE USE:

Macleans College vehicles are to be used only on college business or for the transportation of students/staff for officially approved expedition. This use will generally be restricted to the area in greater Auckland which corresponds with normal sports and co-curricular activities. Trips to destinations outside this area require separate authorisation from senior management and will normally require the travel costs to be raised from participating passengers.

Vehicle use is closely linked with budgetary and Occupational Safety and Health policies, and any consideration of use must be viewed in the context of these policies.

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b) Transport of students by Parents, Community members

It is the expectation of the Board of Trustees that parents and community members will transport students safely, will hold a valid licence, only drive a vehicle that is both registered and warranted and will abide by all of the requirements of NZ Road User Rules and Laws.

c) Transport of Students by Students

The Board of Trustees have no expectation that students will need to or have to transport other students involved in school curricular or extra-curricular activities.

COMMITMENT:

The Board of Trustees takes these considerations seriously and believes that college management is required to ensure that vehicle use is both safe and applied economically to meet college objectives.