

GUIDELINES FOR UNIVERSITY OF AUCKLAND SCHOLARSHIP APPLICANTS

Students apply online for scholarships and enter their achievements under given categories. **It is the responsibility of the student to provide proof of these achievements.** Proof can come from various sources, for example:

- Certificates awarded
- Emails or notes from people in positions of authority within an organisation
- Medals or badges received
- Programmes showing participation in theatre productions, community art exhibitions, musical recitals

The following guidelines show what will be approved:

Sporting Achievements:

- Must be regional, national or international

Arts Competitions

- You must have represented the school at an outside competition, not within the school

Visual and Performing Arts

- Participation needs to be community based, not within the school

School leadership

- *House Captains* – you can only tick this if you are one of the two house captains within a house. Sports/Academic/Cultural/Service captains cannot tick this box
- *Sports Captain* – this is for captains of a sports team. You must be able to provide proof of your captaincy
- *Prefect* – School prefects only can tick this box. House prefects can be added in the “Other” category.
- *Leader of a School Committee or Charity Group* – only the leaders of the Intercultural Committee can tick this box.

Academic Mentoring

- This must be voluntary/unpaid
- Ask the person you are tutoring (or their parents) to provide written proof of what subject/level you have tutored and for how long *OR*
- Ask your house leader to confirm the details above if it is house tutoring.
- Often someone puts their name down to be a tutor but this may only last a week or two, (or the tutee may not actually ever turn up). It needs to be an ongoing commitment.

Once you have submitted your application online you **MUST** bring certificates or other proof to school **every day** until you receive the email from the university to confirm that your application has been approved by the school.

You will be called up for an interview and asked to produce sufficient proof of your stated achievements. If you do not have sufficient proof for any section you will be given a date to return with the information. **Failure to do so will result in parts or all of your application not being supported.**